



62803

**Fourth Basic B.Sc. Nursing Examination, Summer 2018
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B = 3 Hours

Total Marks : 75

SECTION – A & SECTION – B

- Instructions :**
- 1) Use **blue/black** ball point pen only.
 - 2) **Do not** write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
 - 3) **All questions are compulsory.**
 - 4) The number to the **right** indicates **full marks**.
 - 5) Draw diagrams **wherever** necessary.
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 - 7) **Use** a common answerbook for **all** Sections.

SECTION – A (40 Marks)

1. Short answer question (**any five** out of six) : (5×5=25)
 - a) Principles of Administration.
 - b) Malpractice as a Tort.
 - c) Job responsibilities of Head Nurse.
 - d) Effective measures for hospital infection control.
 - e) Inservice Education Programme.
 - f) Indian Nursing Council.

2. Long answer question (**any one** out of two) : (1×15=15)
 - a)
 - i) Define leadership. (2)
 - ii) Explain leadership styles in behavioral theory. (5)
 - iii) Explain qualities of nurse leader. (8)
 - b)
 - i) Define Records and Reports. (2)
 - ii) Write the purposes of records. (3)
 - iii) Write the nurses responsibility in record keeping. (10)

P.T.O.





SECTION – B (35 Marks)

3. Short answer question (**any four** out of five) : (4×5=20)
- a) Make a list of factors influencing ward management.
 - b) Nursing Rounds.
 - c) Current trends and issues in nursing
 - d) Prepare a proforma of checklist tool for performance appraisal.
 - e) Write the importance of policies in nursing.
4. Long answer question (**any one** out of two) : (1×15=15)
- a)
 - i) Explain functions of curriculum. (5)
 - ii) Write the procedure to start nursing college. (5)
 - iii) Write the job description of Principal of nursing college. (5)
 - b)
 - i) Write the advantages of planning. (5)
 - ii) Explain Case method as a mode of patient care. (5)
 - iii) Abraham Maslow's theory of motivation. (5)
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Fourth Basic B.Sc. (Nursing) Examination, Winter 2018
MANAGEMENT OF NURSING SERVICES AND EDUCATION

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SECTION – A (40 Marks)

1. Short answer question (**any five** out of six) : **(5×5=25)**
 - a) Continuing education
 - b) Elements of specific objectives
 - c) Current trends and issues in Nursing
 - d) Disaster management
 - e) Qualities of nurse leader
 - f) Institutional records.

2. Long answer question (**any one** out of two) : **(1×15=15)**
 - a) Discuss the planning of in-service education programme for staff nurses on disaster management. Explain various methods for evaluating the planned programme.
 - b) Write the objectives of Nursing Service department. List down the merits and demerits of progressive patient care method.



SECTION – B (35 Marks)

3. Short answer question (**any four** out of five) : (4×5=20)
- a) Concept of organizational behavior
 - b) Quality assurance model
 - c) Auditing of material management
 - d) Categories of nursing personnel in hospital
 - e) Role of hospital in comprehensive health care.
4. Long answer question (**any one** out of two) : (1×15=15)
- a) Discuss human resources in hospital. Explain the roles and functions of Nursing Superintendent.
 - b) List down the principles of budgeting. Discuss cost benefit analysis audit.



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SECTION – "A" (40 Marks)

1. Short answer question (**any five** out of six) : **(5×5=25)**
 - a) Collective bargaining in nursing.
 - b) Consumer Protection Act.
 - c) Current trends in nursing practice.
 - d) Nursing as a profession.
 - e) Functions of state nursing council.
 - f) Importance of accreditation in nursing education.

2. Long answer question (**any one** out of two) : **(1×15=15)**
 - a) Define hospital. List the steps in development of new marketing practices of hospitals. Discuss the role of hospital in comprehensive health care.
 - b) Define supervision. List the techniques and methods of supervision. Discuss the role and responsibilities of staff nurse in writing report and preparing diet sheet for a client with diarrhoea.

P.T.O.



SECTION – "B" (35 Marks)

3. Short answer question (**any four** out of five) : **(4×5=20)**
- Discipline in nursing education.
 - Quality assurance model.
 - Records and reports in nursing service.
 - Principles of adult learning.
 - Cost benefit analysis.
4. Long answer question (**any one** out of two) : **(1×15=15)**
- Define staffing. List the staffing norms and patient classification system. Discuss the role of nurse as a manager and her qualities.
 - Define material management. List the steps in material management. Discuss the role of nurse in procurement and inventory control during audit process.



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MANAGEMENT OF NURSING SERVICES AND EDUCATION

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SECTION – A

(40 Marks)

1. Short answer question (**any five** out of six) : (5×5=25)
 - a) Program evaluation review technique.
 - b) Principles of management by fayol.
 - c) Principles of budgeting.
 - d) Steps in recruitment and selection of nursing personnel.
 - e) Types and functions of hospital.
 - f) Importance of nursing protocols in quality patient care.
2. Long answer question (**any one** out of two) : (1×15=15)
 - a) Define leadership. List the power and styles of leadership. Discuss the style of leadership you will adopt in management of absenteeism problems among ICU nurses.
 - b) Define in-service education. List the techniques and methods of conducting in-service education. Prepare an outline for conducting in-service education programme for nurses on communication.

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SECTION – B

(35 Marks)

(4×5=20)

3. Short answer question (**any four** out of five) :

- ✓ a) Physical facilities in college of nursing as per INC norms.
- ✓ b) Job description for nursing staff.
- ✓ c) Importance of performance appraisal in nursing service.
- d) Current issues in nursing education.
- ✓ e) Characteristics of a professional nurse.

(1×15=15)

4. Long answer question (**any one** out of two) :

- a) Define curriculum. List the steps in planning curriculum. Discuss the role of teacher in implementing and evaluating curriculum .
 - ✓ b) Define continuing education. Explain the importance of continuing education. Discuss the various career opportunities available in nursing for professional advancement.
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MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : A+B = 3 Hours

Total Marks : 75

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 - 7) **Use a common answerbook for all Sections.**

SECTION – A (40 Marks)

- 1, Short answer question (**any five** out of six) : **(5×5=25)**
 - a) Role of hospital in comprehensive health care
 - b) Nursing Rounds
 - c) Inservice education
 - d) Communication and its barriers
 - e) Theory of motivation
 - f) POSDCORB.
- 2, Long answer question (**any one** out of two) : **(1×15=15)**
 - a) What are the purposes of supervision in nursing. Explain the roles and responsibilities of nursing supervisor.
 - b) Define the leadership and discuss the qualities of nurse leader.
Write the techniques of effective leadership in nursing.

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SECTION – B (35 Marks)

3. Short answer question (any four out of five) :

(4×5=20)

- a) Upward communication
- b) Process of staff recruitment in hospital
- c) Rating Scale
- d) Progressive Patient Care
- e) Characteristics of professional nurse

4. Long answer question (any one out of two) :

(1×15=15)

- a) List various regulatory bodies in nursing. Discuss the role of regulatory bodies in nursing in India. Write in detail about Indian Nursing Council.
- b) Explain negligence in nursing.

Write conflict and its resolution in personnel management.

Write the procedure for taking disciplinary action against employee.

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Fourth Basic B.Sc. Nursing Examination, Winter 2016
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration : Section A+B = 3 Hours

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SECTION – A & SECTION – B

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SECTION – A (40 Marks)

1. Short answer question (any five out of six) : (5x5=25)
 - a) Concept of management in nursing.
 - b) Characteristics of a professional nurse.
 - c) Patient classification system.
 - d) Staff development programme.
 - e) Nursing protocols.
 - f) Group dynamics.

2. Long answer question (any one out of two) : (1x15=15)
 - a) Explain the term job description. Explain the functions of hospital. Discuss job responsibilities of a staff nurse in hospital.
 - b) List the objectives of personnel management. Discuss any five functions of personnel management. Discuss the importance of performance appraisal.

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SECTION – B (35 Marks)

3. Short answer question (any four out of five) : (4x5=20)
- a) Techniques of Interpersonal relationship
 - b) Types of leadership
 - c) Principles of adult learning
 - d) Maharashtra Nursing Council
 - e) Accreditation.
4. Long answer question (any one out of two) : (1x15=15)
- a) Define Guidance and Counseling. Difference between Guidance and Counseling. Discuss the role of nurse as a counselor.
 - b) Comment on nursing as a profession. Discuss role of regulatory bodies in nursing in India. Explain collective bargaining in nursing.
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**Fourth Basic B.Sc. Nursing Examination, Summer 2015
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A+B = 3 Hours

Total Marks : 75

SECTION – A & SECTION – B

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 - 7) **Use** a common answer book for **all** section.

SECTION – A (40 Marks)

1. Short answer question (**any five** out of six) : (5×5=25)
 - ~~a)~~ Qualities & Role of a nurse manager.
 - ~~b)~~ Quality management.
 - ~~c)~~ Job description of head nurse.
 - ~~d)~~ Patients assignment and nursing care responsibilities.
 - ~~e)~~ Program Evaluation Review Technique (PERT).
 - f) Current trends and issues in nursing.

2. Long answer question (**any one** out of two) : (1×15=15)
 - ~~a)~~ Discuss types and functions of hospital, Governing body of Hospital administration.
Role of hospital in comprehensive health care.
 - b) Define Budget. Enlist the principles of budgeting. Explain in detail about classification of budget.

P.T.O.



SECTION – B (35 Marks)

3. Short answer question (**any four** out of five) :

(4×5=20)

- a) ~~Nursing rounds.~~
- b) ~~Records and reports.~~
- c) Malpractice and negligence.
- d) ~~Maintenance of discipline.~~
- e) ~~Public relations in context of nursing.~~

4. Long answer question (**any one** out of two) :

(1×15=15)

- a) You have been assigned to establish a nursing educational institution. Discuss.
- b) Discuss material management, procurement, inventory control, auditing and maintenance in hospital and patient care units.



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Fourth Basic B.Sc. Nursing, Winter 2015
Management of Nursing Services and Education LIBRARY

Total Duration: Section A+B = 3 Hours

Total Marks : 75

Section - A & Section - B

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- 7) Use a common answerbook for **all sections**.

Section "A" (40 Marks)

1. Short answer question (**any five** out of six) : (5x5=25)
 - a) Fayol's general principles of management
 - b) Marketing of hospitals
 - c) Role of nurse in health care system
 - d) Malpractice and negligence in nursing
 - e) Nursing rounds
 - f) PERT(Programme Evaluation Review Technique).
2. Long answer question (**any one** out of two) : (1x15=15)
 - a) Discuss the principles of budgeting.
Elaborate different types of budgeting.
Discuss the role of nurse as administrator in hospital budgeting.
 - b) Discuss need and scope of inservice education programme in nursing.
Discuss various types of staff development programme.
Explain role of ward incharge in planning inservice education for her staff.

Section "B" (35 Marks)

3. Short answer question (**any four** out of five) : (4x5=20)
 - a) Role of hospital in comprehensive health care.
 - b) Code of ethics in nursing
 - c) Importance of organization
 - d) Factors influencing communication
 - e) Clients records.
4. Long answer question (**any one** out of two) : (1x15=15)
 - a) Write about organisational behaviour. Discuss various leadership styles.
 - b) Discuss nature of collective bargaining and role of government in collective bargaining.

**Fourth Basic B.Sc. Nursing Examination, Summer 2014
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B + C = 3 Hours

Section B & C Marks : 60

SECTION – B and SECTION – C

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SECTION – B

(30 Marks)

2. Answer the following (**any five** out of six) : **(5×3=15)**
 - a) Purposes of budgeting.
 - b) Functions of hospital.
 - c) Span of control.
 - d) Techniques of communication.
 - e) Importance of staff development programme in nursing.
 - f) Legal considerations in clinical nursing practice.
3. Answer the following (**any three** out of four) : **(3×5=15)**
 - a) Indian nursing council.
 - b) Progressive patient care.
 - c) Performance appraisal.
 - d) Records and reports in nursing education.

P.T.O.



SECTION – C

(30 Marks)

4. Answer the following (**any two** out of three) : (2x15=30)
- a) Define management. 2
Explain the principles of management. 6
Discuss job responsibilities of a nursing superintendent. 7
- b) Define leadership. 2
Explain the leadership style. 6
Discuss the qualities and techniques of a nurse leader for being effective in profession. 7
- c) Explain material management applied in critical care set-ups. 5
Explain quality assurance in nursing services. 5
Explain scope and importance of continuing education in nursing. 5



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Fourth BASIC B.SC. NURSING Exam, Winter 2014
Management of Nursing Services and Education

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Section - A & Section - B

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Section "A" (40 Marks)

1. Short answer question (any five out of six) : (5x5=25)
 - a) Principles of administration
 - b) Classification and functions of hospital
 - c) Methods of assignment of patient care in the ward..
 - d) Inventory Control
 - e) Upward Communication
 - f) Importance of policies in nursing

2. Long answer question (any one out of two) : (1x15=15)
 - i) Define leadership. ii) Enumerate the qualities of Nurse Leader. iii) Explain the different leadership techniques that can be used by nurse manager. iv) Briefly explain the importance of Consumer Protection Act in nursing.
 - b) i) Define Planning. ii) Write in detail various steps of planning. iii) List the advantages of planning. iv) Write briefly about Management By Objectives.

Section "B" (35 Marks)

3. Short answer question (any four out of five) : (4x5=20)
 - a) Specific Objectives
 - b) Components of communication
 - c) Roles and functions of head nurse
 - d) Draw the diagram of Maslows hierarchy of needs and discuss its application to nursing..
 - e) Discuss nursing rounds and their importance

P.T.O.